



UNIVERSITY OF HAWAII

Vice President for Budget and Finance and Chief Financial Officer

December 9, 2005

Business Affairs Circular 2005-10

MEMORANDUM

TO: Chancellors and Systemwide Administrators

ATTENTION: Fiscal/Administrative Officers

FROM: Howard Todo *Howard Todo*
Vice President for Budget and Finance
Chief Financial Officer

SUBJECT: **2006 Federal Allowable Mileage Rates**

We have been notified by the Federal Department of Treasury, Internal Revenue Service (IRS) that effective January 1, 2006 the Federal allowable standard mileage rates for business and moving rates have been increased. For transportation expenses incurred on or after January 1, 2006, the standard mileage rates are:

Business	44.5 cents per mile
Moving	18.0 cents per mile

Mileage claims of 44.5 cents per mile are processed on the Personal Automobile Mileage Voucher, FMIS-33. The Relocation-Moving mileage rate of 18.0 cents per mile will be processed on the Relocation Allowance Request FMIS-17, supported by the Employee Allowance Worksheet, UH Form 17A.

Should there be any questions, please call the Disbursing Office at 956-6621.